

# MICHIGAN DEPARTMENT OF EDUCATION PUPIL TRANSPORTATION ADVISORY COMMITTEE

Thursday, June 21, 2007  
9:00 a.m. – 12:00 Noon  
Upper Parking Conf. Rm. 4, Hannah Building

## PUPIL TRANSPORTATION ADVISORY SUBCOMMITTEE MEETINGS 9:00 – 10:15 a.m.

- Curriculum and Training - UP Room 4
- Legislative – (No Committee Meeting Scheduled)
- Management and Best Practices – (No Committee Meeting Scheduled)
- State and National Issues – UP Room 5

## PUPIL TRANSPORTATION ADVISORY COMMITTEE REGULAR MEETING MINUTES 10:30 - 12:00 NOON

### I. CALL TO ORDER

The meeting was called to order at 10:30 a.m. by Mary Ann Chartrand.

### II. ROLL CALL AND RECOGNITION OF GUESTS

- ☒ Michigan Department of Education: *Mary Ann Chartrand, Louis Burgess, Ken Micklash*
- ☒ Michigan State Police: *Sgt. Steve Spink*
- ☐ Michigan Department of Transportation: *Jean Ruestman (Primary)*
- ☒ Michigan Department of State: *John Harris*
- ☒ Michigan Assn for Pupil Transportation: *Karen Losch*
- ☒ Michigan Assn for School Business Officials: *Matthew Losch (Primary)*
- ☐ Michigan Assn of School Administrators:
- ☒ Michigan Education Association: *Art Przybylowicz (Primary)*
- ☐ Michigan Assn of School Boards
- ☒ Training Agency Association of Michigan: *Vince Weiler (Primary)*
- ☐ Michigan Head Start Association
- ☐ Michigan PTSA: *Donna Oser*
- ☐ Middle Cities Education Association
- ☒ Michigan Association of Inter. School Administrators: *Kim Hooper (Primary)*
- ☐ Michigan Association of Non Public Schools: *Barbara Stork*
- ☒ Representative of Northern Michigan Directors: *William Coaster (Primary)*
- ☐ Representative of Rural Directors: *Carol Miller (Alternate)*
- ☒ Representative of Urban Directors: *Carl Ingram, Jr. (Alternate)*
- ☐ Representative of Suburban Directors: *John Roeck (Primary)*
- ☐ Representative of Special Ed. Trans. Directors: *Jeannette Wesolowski (Primary)*
- ☒ Dean Transportation: *Kellie Dean (Primary) Duane Kooyers (Alternate)*

**III. APPROVAL OF February 22, 2007 MEETING MINUTES**  
**Moved that the minutes be approved. Supported. Passed.**

**IV. ADDITIONS TO AGENDA AND APPROVAL OF AGENDA**

**Moved that the agenda be approved as amended. Supported. Passed.**

**V. OPENING COMMENTS/ANNOUNCEMENTS**

**A. MDE Initiated –**

**1. Statewide Bus Driver Registry (Update)**

Ken reported that the project will continue but funding is needed. Wayne RESA is willing to host it. The basic funding needed is about \$35,000 for software and maintenance plus a small amount for hosting.

**2. Proposed meeting schedule for 2007-2008**

The three proposed dates (attachment A) were acceptable to the committee.

**3. Timeline for PTAC Meeting Presentation**

Ken passed out a time line for information (attachment B), regarding how MDE prepares for the PTAC meetings.

**4. Introduced SB 449 – Cellular Telephone Use by School Bus Drivers**

A discussion occurred regarding the proposed bill and the content of the MDE bill analysis. Vince Weiler will provide a copy of the cell phone policy. State Police has opposed this bill. It was suggested that if there were a bill, it should include what is allowed rather than what is not allowed.

**5. Senate Bill 575 – School Bus Stops within a Manufactured Housing Park**

MDE opposes this bill.

**6. Proposed Revision of Michigan Bus Driver Medical Examination Procedure**

The committee in general wanted more information regarding medical information for the exclusion or inclusion of current drivers. A meeting with a practicing physician will be held in the near future in order to obtain the necessary information.

## 7. Seatbelt Report

As far as MDE is concerned, the issue is concluded. School buses may be ordered with seatbelts included. It will be up to the district to maintain the seatbelts properly. Steve Spink will check on the requirements for pre-schools students. Ken will follow-up on the issue of restraining/seatbelts for pre-primary students.

## VI. PRELIMINARY RECOMMENDATIONS PRESENTED TO PTAC

### A. Curriculum and Training (Bill Coaster, Chair)

Bill Coaster will have a needs assessment recommendation for the next cycle. This is based on the evaluations that the drivers submitted at the end of the course.

### B. Management and Best Practices - (Dale Goby, Chair)

#### 1. Committee Report

- a. Dale Goby reported that there are a couple of items that should be modified on the posted Model School Bus Safety Inspection. **Moved and supported that the proposed modification be approved for inclusion in the posted Best Practice document (passed).**
- b. Check for students on bus – A redundancy system is needed, preferably by a human action. The committee will return with a recommendation for improved language in the Best Practice document.
- c. Dale presented a draft GPS Reporting Guideline document. The committee will have a recommendation for the October meeting.

### C. State and National Issues (Kim Hooper, Chair) (15 minutes)

#### 1. Signs in Buses

A revised Best Practice for advertising inside school buses was presented. Mr. Alan Canady of Clark Hill, representing Insight Media, made a presentation on ways schools could enhance revenue by including advertising inside buses. **Moved and supported to recommend the guidelines as modified (passed).**

#### 2. National Congress

At this time, very little information is available.

## VII. FINAL RECOMMENDATIONS FOR PTAC TO CONSIDER

### A. Curriculum and Training (10 minutes)

#### 1. Train the Trainer

Bill Coaster presented the Train the Trainer Curriculum. **Moved and supported that the curriculum be recommended for approval (passed).**

B. Management and Best Practices – No items

C. State and National Issues – No items

#### **VIII. ASSIGNMENTS FOR SUBCOMMITTEE WORK**

A. MDE Initiated

1. To Curriculum and Training – No items

2. To Management and Best Practices – No items

3. To State and National Issues - No items

B. PTAC Initiated

1. To Curriculum and Training – No items

2. To Management and Best Practices – No items

3. To State and National Issues – No items

#### **IX. OTHER ISSUES**

Dale asked for a follow-up on the districts that did not meet the supervisor training. Ken described the process MDE has used to identify and inform out-of-compliance districts. New training sessions have been added.

#### **ADJOURNMENT**

Meeting adjourned at 11:59 a.m.

**UPCOMING PTAC MEETINGS:  
October 18, 2007**